

Discussion:

- **Must define term of on-line courses and proposed policy**
- **What title to be used for on-line courses (ex: blended, distance, self-propelled, etc.)**
- **Requirements established for on-line courses**
- **Synchronized time offered for contact**
- **How do on-line courses effect image and character of Augustana**
- **Will this change the perception of Augustana**
- **What has research shown of “Best Practices”**
- **What are student reviews of on-line courses**
- **What are Peers and Aspirants promoting for on-line courses**
- **Concern with definition of contact time (personal, webcam, internet, etc)**
- **Will ITS be capable of committing to on-line courses**
- **What is the financial needs for on-line courses**
- **Will other institutions be team teaching with Augustana on-line**
- **Possibilities of integrating courses with other institutions**
- **Is “time” of the utmost to approve or not approve on-line courses**
- **What are the reasons for on-line courses**
- **It was noted many on-line courses are large lecture oriented courses**

Concerns:

- **Student professor interaction**
- **How is the quality of student learning measured**
- **Are current Augustana courses approved for on-line without going through governance**
- **The value of face to face interaction in the classroom**
- **Student accessibility with professor and college resources**
- **Email backlog for student not on campus to contact professor with questions**
- **Would like policy implemented before offering on-line courses**

Actions:

- **EPC committee has requested Chair to invite Jon Clauss for open discussion of recommendations and research concerning on-line courses**
- **Request Chair discuss on-line courses with Academic Dean**
- **When policy regarding on-online courses has been developed through EPC, move to Senate for approval**
- **Request current courses being considered for on-line development be approved with consideration for methodology, student contact defined and content of course changes and moved through normal governance for approval**

December 14, 2010

Further Discussion to be noted on future Agenda:

- **What is the actual charge of the EPC Committee**
- **Are the EPC guidelines being met**
- **Constitutional responsibility of faculty to be in charge of curriculum**
- **Proactive behavior /not reactive**
- **Certificate Programs**
- **Concern with new instructor course syllabus development**

Discussion: Recommendation to meet with new Academic Dean to discuss and clarify EPC function.

Recommendation: Katie Hanson, Charles Hyser and Liesl Fowler will meet to construct a proposed course approval form and checklist for instructors. Results will be submitted to EPC Committee for discussion and review.

III. New Business

A. Consent agenda from GenEd

PH suffix for HIST 390 (Note: I've already sent this item to Senate for next week's meeting)

B. Discussion of On-Line (Distance) Learning Courses: Jon Clauss & Mark Salisbury attending **Jon Clauss and Mark Salisbury were present to answer questions and offer information regarding** **online course environment at Augustana.**

- **Presented a study of 10 Best Practices for Beginning Online Teaching**
(The posting is from Chapter 3, Ten Best Practices for Teaching Online, in the book, The Online Teaching Survival Guide: Simple and Practical Pedagogical Tips, by Judith V. Boettcher and Rita-Marie Conrad. Published by Jossey-Bass, A Wiley Imprint. 989 Market Street. San Francisco, CA 94103-1741—www.josseybass.com-.Copyright © 2010 by Judith V. Boettcher and Rita-Marie Conrad. All rights reserved. Reprinted with permission.)
- **Course proposals are being prepared for EPC approval**
- **What is the institutional effective practices**
- **Will courses be entirely delivered online**
- **Recommend a feasibility study**
- **Is the infrastructure currently capable to offer online courses (concern with bandwidth overload)**
- **Possibility of combining with International course offerings online**
- **Develop online course criteria**
- **Construct a metric or rubric template for online course development**
- **Offer examples to educators how to meet criteria for online course approval**
- **Opportunity for students to complete course sequences and graduate on time**
- **The new use of the SRI has online course assessment indicated on form**
- **Create online support community**
- **Existing online at Augustana: email, moodle, lectures online, videos online, outside of class**

EPC Committee concerns:

- **In the effective practices for online courses, how are suffixes approved**
- **Will student be prepared for next sequence of courses**
- **How many sessions of class will be required face to face**
- **How will learning outcome be qualified**
- **Define online learning**
- **Will certain courses be considered off limits for online**
- **What requirements will be set for instructor/student contact**
- **In classroom, Professors view students for well being and concerns are forwarded to Dean of Students**
- **Interaction between student and professor**
- **Does online courses effect the Mission of Augustana**
- **What is the criteria of the Online model:**
 - **Was class size considered**
 - **Were lecture courses noted**
 - **Were lab courses included**
 - **What courses were not included in model**
- **Consideration of online courses for summer**
- **Will online courses enhance learning**

It was noted, all of the objectives are not independent and must be considered within a feasibility study and the courses meet Augustana practices and mission.

(see Old Business: November 30, 2010 and April 5, 2011 above)

Due to lack of time all other items (below) moved to April 19th agenda.

- C. Add POLS 318 China in World Affairs (Zhang) (comes with a G suffix from GenEd)
Due to lack of time moved to April 19th agenda.**
- D. Change to WGST major: addition of BIOL 310
Due to lack of time moved to April 19th agenda.**
- E. Add ISS 200
Due to lack of time moved to April 19th agenda.**
- F. Reconfigure credits for COMM 451 (from 2 to 3) & COMM 453 (from 1 to 2) by dropping
COMM 310 (eventually).
Due to lack of time moved to April 19th agenda.**
- G. Add MJMC 252 – Multimedia Reporting III: Producing News with Audio and Video
Due to lack of time moved to April 19th agenda.**
- H. Add FREN 210 – Intermediate Topics in French Culture
Due to lack of time moved to April 19th agenda.**

**Motion to adjourn meeting 5:30 p.m.: Karalyn Jevaney seconded: Benjamin Zimmerman
All approved**

**Next EPC Meeting April 19, 2011
4:30 p.m. Hellstedt**